



## Saradha Gangadharan College

(Accredited with B++ grade by NAAC (CGPA 2.92) in the Second Cycle;  
Affiliated to Pondicherry University; BCA & BBA recognized by the AICTE  
Recognized by UGC under Section 2(f) of the UGC Act 1956 as a PG Institution;  
An ISO 9001:2015 certified Institution]

**Dr. S. Babu**  
Principal

Date: 01.03.2025

No. SGC/ Undertaking-UGC/2024-25/112

To  
The Joint Secretary,  
University Grants Commission,  
Bahadur Shah Zafar Marg,  
New Delhi – 110002.

Sir,

Sub : SGC – Compliance with UGC Regulations- Submission of Undertaking- Reg.

Ref: Your letter dt. 11.02.2025

With reference to your letter dated 11.02.2025, we Saradha Gangadharan College located at Lake Road, Velrampet, Puducherry-605004 solemnly undertake to ensure the following:

- 1. Establishment and Composition of the Internal Complaints Committee :** As directed in the UGC Regulations Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and students in HEIs Regulations, 2015 the SHPC is reconstituted as ICC.

The Internal Complaints Committee has been constituted as per UGC regulations to address issues related to Sexual Harassment

Details about the committee members and their contact information are available in our website [sgc.edu.in](http://sgc.edu.in) under students support system.



## 2. Student Grievance Redressal Committee (SGRC):

The college adheres to UGC guidelines on **Public Self-Disclosure** by Higher Education Institutions.

The college has already constituted a Grievance Redressal Committee to address student grievances and also each and every department wise Redressal Committee is constituted.

Details about the committee members and their contact information are available in our website **sgc.edu.in** under **students support system**.

## 3. Public Self-Disclosure:

The institution adheres to the UGC guidelines on public self-disclosure. Mandatory disclosures and related information are available in our website **sgc.edu.in**

4. The **UGC Fee Refund Policy** is fully implemented. Fee detail related information is available in our website **sgc.edu.in** under **Admission Guidelines**.

Thanking you,

Yours faithfully,

  
PRINCIPAL



Dr. S. BABU, M.A., M.Phil., B.Ed., Ph.D.  
Principal  
Saradha Gangadharan College  
Puducherry - 605 004.